



Frame Homes & Perran Trusses

C19 Code of Conduct

This 'Code of Conduct' has been developed to help everyone understand and respect Frame Homes & Perran Trusses arrangements for maintaining safety and protecting our workforce.

This Code of Conduct comprises of two parts:

- a) Frame Homes & Perran Trusses Procedure, Standards and Expectations
- b) Standards of behaviour expected of all employees.

Standards and Expectations

Our standards and expectations are explained in detail in our COVID-19 Procedures Manual, with the contents covering:

- Travelling to work - including parking and clocking-in
- Welfare - what measures are in place to keep 2m apart
- Working on site – keeping 2m apart when doing your job

Standards of behaviour

- Endeavour to all possible to assist management in implementing measure for the benefit of all.
- **Do not come to work if you have a high temperature, have a persistent cough or are living with someone who has always let your supervisor/manager know**
- Understand and follow the COVID-19 Operating Procedures and look to maintain social distancing as part of your job
- When clocking in each day respect the 'social distancing' arrangements at the clocking-in point
- Walk in 'single file' to your place of work, following the designed pedestrian routes
- No 'social gathering' in the working area – wait to breaktimes and keep 2m apart
- Respect people's space, keep apart
- Be patient, things may take slightly longer than before
- Follow instructions by any manager or supervisor who are there to help you keep 'social distancing'.
- If you leave site at breaktimes you are still bound by the Code of Conduct, act responsibly, maintain social distancing and do not gather in public places.
- Maintain handwashing and sanitising routine.
- Take responsibility for cleaning and sanitising your work space be it a desk, computer, saw or nail gun.

This will work if we all work together.

Stay Apart. Stay Safe. Stay Vigilant. Stay Well.